

**JOHN WARD**  
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A meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House on **Tuesday 9 January 2024 at 9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr J Brown (Vice-Chairman), Mrs T Bangert, Mr D Betts, Mr B Brisbane, Ms J Brown-Fuller, Mr M Chilton and Ms H Desai

## AGENDA

- 1 **Chair's Announcements**  
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 10)  
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 5 December 2023.
- 3 **Declarations of Interests**  
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**  
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

### RECOMMENDATIONS TO COUNCIL

- 5 **Commuted Sums Spending Policy (Affordable Housing)** (Pages 11 - 19)  
The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

**That Cabinet recommend to Council:**

1. **The adoption of a Commuted Sums Spending Policy (Affordable Housing) as attached at appendix 1.**
2. **That delegated powers are given to the Director of Housing and Communities, following consultation with the Cabinet member for Housing, Revenues and Benefits, to make minor amendments to the policy.**

6 **Housing Covenants policy** (Pages 21 - 33)

The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

1. That Cabinet recommend to Council the introduction of a policy for determining applications relating to properties subject to a restriction under Sections 37 and 157 of the Housing Act 1985, or any other restriction of this nature as attached at appendix 1.
2. That delegated powers are given to the Director of Housing and Communities, following consultation with the Cabinet member for Housing, Revenues and Benefits, to make minor amendments to the policy.

7 **Consideration of Consultation Responses Received on Chichester District Council's Draft Infrastructure Business Plan 2024-2029** (Pages 35 - 67)

The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

**That Cabinet recommends that the Council:**

1. Approves the proposed responses to the representations received and subsequent modifications to the Draft Infrastructure Business Plan 2024-2029 as set out in Appendix 1; and;
2. Approves the amended IBP (Appendix 3) including the CIL Spending Plan attached as Appendix 2.

8 **Corporate Plan and Initial Project Proposals for 2024-2025** (Pages 69 - 110)

The Cabinet is requested to consider the report and its appendices and make the following recommendation to Council and resolutions:

1. Council be recommended to approve the refreshed Corporate Plan 2022-2025 as set out in appendix 1.
2. Cabinet agree the new project proposals for 2024-2025, as set out in appendices 2 to 9.
3. Cabinet approve the release of £143,300 to fund the four projects identified in para 5.4(a) of this report, funded from the Council's General Fund Reserve.
4. Cabinet approve an increase in the Council's annual budget of £30,500 to fund the associated ongoing revenue costs for projects identified in para 5.4(a).
5. Council are recommended to set aside a further £3,628,800 from the Council's General Fund Reserve to fund the projects identified in para 5.4(b), with release of funding being subject to future consideration by Full Council.
6. That Cabinet note the estimated further £790,000 of ongoing revenue costs for the proposed projects identified in para 5.4(b).
7. Cabinet approve the Ice Skating procurement process to begin immediately due to the short timeframes involved. The tender outcome will be brought back to Cabinet for consideration.

9 **Cultural Grants Extension** (Pages 111 - 113)

The Cabinet is requested to consider the report and make the following recommendations to Council:

1. That Cabinet recommends to Council that the funding agreement for Chichester Festival Theatre is extended for a further year until 31 March 2025 to allow for the results from the social and economic impact assessment to be fully considered.
2. That Cabinet recommends to Council that the funding agreement for Pallant House Gallery is extended for a further year until 31 March 2025 to allow for the results from the social and economic impact assessment to be fully considered.

10 **Review of Parking Charges** (Pages 115 - 128)

The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

**Cabinet recommends to Council to approve the proposal as set out in 5.1 of this report on the increases to the car parking charges from 1 April 2024.**

11 **Selsey Coastal Scheme - Next Stage Plan** (Pages 129 - 147)

The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

**That Cabinet recommends to Council:**

1. Approval of the Project Initiation Document (Appendix 1).
2. Approval of submission of a business case to the Environment Agency for Grant in Aid (GiA) funding of the option appraisal & outline design stage of scheme development.
3. Approval for undertaking the next stage of scheme development (option appraisal and outline design), if GiA funding is secured.
4. To note the significant funding gap anticipated and undertake to explore funding options towards any future construction stage, including a supporting letter to the Environment Agency in order to address the funding gap and enable a scheme at Selsey. (para 5.3)
5. That delegated authority is given to the Director of Planning and Environment, in consultation with the Director of Corporate Services, for the Grant in Aid funding spend and appointment of professional services for the Selsey scheme, and to agree project financial tolerances and spend with the delivery team. (Para 5.1, 5.5 & 5.6)

#### **KEY DECISIONS**

None.

#### **OTHER DECISIONS**

12 **Consultation response to WSCC's Chichester Sustainable Transport Corridors Consultation** (Pages 149 - 178)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

**That Cabinet supports the Council's consultation response to WSCC's Sustainable Transport Corridors scheme, specifically (a) Option 2 A286 Oaklands Way and (b) the A285 Westhampnett Road, Chichester to**

## **Tangmere scheme.**

### **13 Panel Membership**

The Monitoring Officer will provide a verbal update on Panel memberships for agreement by the Cabinet.

### **14 Late Items**

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

### **15 Exclusion of the Press and Public**

There are no restricted items for consideration at this meeting.

## **NOTES**

1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.

3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;

- Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
- You are advised not to attend any face to face meeting if you have symptoms of Covid.

4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

5) A key decision means an executive decision which is likely to:

- result in Chichester District Council (CDC) incurring expenditure which is or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
- be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
- incur expenditure, generate income, or produce savings greater than £100,000

## **NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET**

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.